



City of Odessa

228 S Second St • PO Box 128 • Odessa, MO 64076

Phone: 816-230-5577 • cityofodessamo.com

City of Odessa Invitation for Bids

The City of Odessa, Missouri (“City”), is inviting bids from qualified vendors for the following project:

RFP 03-26 Mechanically Cleaned Bar Screen

Statement of Intent

The City intends to replace the automatic bar screen at the Northwest Wastewater Treatment Plant located at 7147 Hughes Road, Odessa, MO.

Scope of Supply

The City seeks proposals for the automatic bar screen replacement at the Northwest Wastewater Treatment Plant meeting the following requirements:

- Channel Dimensions – 2.5 ft width x 4 ft height
- Clear Opening Size – 0.25”
- Angle of Installation 30 Degree from Vertical
- Peak Flow = 4.2 MGD with minimum downstream water level 1 screen in operation during peak flows
- Average Flow = 0.5 MGD with minimum downstream water level 1 of screen in operations during average flows
- Control shall include heater, thermostat, cooling fan, sun shield and rain hood.
- Bar screen and control panel shall be delivered, installed and fully functional

Submittal of Bids

Bidders shall submit bids to:

Kenny Snider, Wastewater Superintendent
Odessa City Hall
228 S 2nd Street
Odessa, Missouri, 64076.

Bids will be accepted until 10:00 a.m. on Thursday, April 30, 2026.

Bids shall be submitted in a sealed envelope clearly marked with *RFP 03-26 Mechanically Cleaned Bar Screen*, the bidder's company name, and the date and time for bid opening clearly and legibly marked on the outside.

Products and prices included in the bid may not be withdrawn for a period of forty-five (45) days after the date of bid opening without the express written consent of the City.

Bid Opening

All bids will be accepted until 10:00 a.m. at Odessa City Hall, located at 228 S 2nd Street, Odessa, MO, 64076, on Thursday, April 30, 2026.

There will be no public bid opening.

Specific Requirements for Bids

Anti-Discrimination Against Israel

Section 34.600, RSMo., requires the City to ensure that contractors are not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. Successful bidders will be required to execute a sworn affidavit affirming these facts before entering into a contract.

City Business License Requirement

Bidders are informed that the successful bidder may be required to obtain or prove possession of a valid business license issued by the City of Odessa pursuant to Chapter 12 of the City Code.

United States and Local Products Preference

Bidders are informed that the Missouri Domestic Products Procurement Act (Sections 34.350 to 34.359, RSMo) requires manufactured goods or commodities used and supplied in the performance of a contract for construction, alteration, repair, or maintenance of any public works, which contract is valued at \$25,000 or more, to be manufactured or produced in the United States.

General Provisions Related to the Bidding Process

Substitute Materials or Work

Substitute materials or work shall not be permitted, and bids submitted that do not correspond to the specifications provided with the Invitation for Bids will be rejected as non-responsive.

Reservation of Rights

The City reserves the right to accept or reject any or all bids, to waive any technicalities in the bid process, to award any bid or portion of a bid which is deemed to be the most advantageous to the City of Odessa, and to make any investigations as are deemed necessary to determine the ability of a bidder to perform the Work.

Errors and Omissions by the City

No bidder shall be permitted to use to his or her advantage any error or omission in this Invitation for Bid or related specifications.

Interpretation of Specifications or other Contract Documents Prior to Bidding

If any person contemplating submission of a bid for items contained in this Invitation for Bids is in doubt regarding the true meaning of any part of the Invitation for Bids documents, he or she may submit to Kenny Snider, Wastewater Superintendent at Kenny.snider@cityofodessamo.com, requesting an interpretation or correction of the Invitation for Bids documents not later than April 20, 2026. Any interpretation or correction to the Invitation for Bids documents will be made by the City by addendum and will be mailed or delivered to each bidder of record not less than April 25, 2026 five (5) days prior to bid opening.

Questions Regarding Technical Specifications

Any and all questions regarding the technical specifications shall be directed to Kenny Snider, Wastewater Superintendent, via e-mail at Kenny.snider@cityofodessamo.com. Any material changes to the bid specifications arising as a result of such questions shall be approved by the City in writing and mailed or delivered to each bidder of record not less than five (5) days prior to bid opening.

Prices

All prices shall be F.O.B. destination 228 S 2nd Street, Odessa, Missouri, 64076. No other costs will be permitted the successful bidder beyond those stated in the bid, except by express written consent of the City in accordance with applicable contract documents.

Payment

All items, including labor and materials for the Work, will be paid in a single lump sum payment, less a five percent (5%) retainage (unless a 10% retainage is permitted according to statute), to the successful bidder within thirty (30) days after the latest of the following occurrences:

- The date of delivery of the materials or construction services purchased;
- The date upon which the written invoice for such materials and services is delivered by hand, or by U.S. Mail, to the Finance Director at **228 S 2nd Street, P.O. Box 128, Odessa, Missouri, 64076**; or
- In the event that the contractor approves the City's estimate, the date upon which notice of the contractor's written approval of the City's estimated price is duly delivered by hand, or by U.S. Mail, to the Finance Director at **228 S 2nd Street, P.O. Box 128, Odessa, Missouri, 64076**.

Bidders are informed that the successful bidder shall comply with the Missouri Public Prompt Payment Act (Sections 8.960 and 8.962, RSMo) regarding payments to subcontractors and material suppliers in relation to the contract awarded as a result of this Invitation for Bids.

The City expressly reserves its rights to withhold, in good faith, payment or final payment in accordance with Sections 8.960 and 8.962, RSMo, and in accordance with the contract awarded as a result of this Invitation for Bids. Final payments will be made in accordance with Sections 8.960 and 8.962, RSMo.

April 9, 2026

Date

City of Odessa
City Hall
228 S 2nd Street
P.O. Box 128
Odessa, MO 64076
Cathy Thompson, Finance Director
Cathy.thompson@cityofodessamo.com
(816) 230-5577