



City of Odessa

Building Permit Application

228 S Second St • PO Box 128 • Odessa, MO 64076
 Phone: 816-230-5577 • cityofodessamo.com

PROJECT LOCATION INFORMATION

Project Address		Legal Description or Parcel ID	
Property Owner	Phone Number	Email	
Property Owner Mailing Address	City	State	ZIP Code
Applicant Name	Phone Number	Email	
Applicant Mailing Address	City	State	ZIP Code

CONTRACTOR INFORMATION ***All contractors must have a business license***

General Contractor	Contact Name	Phone Number	Email
General Contractor Mailing Address	City	State	ZIP Code
Mechanical Contractor	Contact Name	Phone Number	Email
Electrical Contractor	Contact Name	Phone Number	Email
Plumbing Contractor	Contact Name	Phone Number	Email

Business License #

TYPE OF PERMIT

TYPE	CATEGORY	TYPE OF STRUCTURE
<input type="checkbox"/> Electrical <input type="checkbox"/> HVAC <input type="checkbox"/> Plumbing <input type="checkbox"/> Sewer <input type="checkbox"/> New Structure <input type="checkbox"/> Addition/Alteration <input type="checkbox"/> Solar Panels <input type="checkbox"/> Demolition <input type="checkbox"/> Deck <input type="checkbox"/> Storage Shed <input type="checkbox"/> Garage <input type="checkbox"/> Other: <input type="checkbox"/> Fence Linear ft of fencing _____ Fence height _____ Fence material _____		<input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Two Family Dwelling <input type="checkbox"/> Multi-Family Dwelling <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Garage Pre-Fab Yes No <input type="checkbox"/> Shed Pre-Fab Yes No # of units _____ SIZE OF PROJECT – square footage Living _____ Garage _____ Unfinished Area _____ Office _____ Retail _____ Commercial _____ Industrial _____ Total Square Ft _____ Total Construction Cost

OFFICE USE ONLY	Permit #	Fee
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UTILITIES AND SERVICES REQUIRED

Water Meters

SIZE	QUANTITY
<input type="checkbox"/> ¾"	
<input type="checkbox"/> 1"	
<input type="checkbox"/> 2"	
<input type="checkbox"/> 4"	
<input type="checkbox"/> 6"	

Sewer System Development

NUMBER OF UNITS
<input type="checkbox"/> 1 to 2
<input type="checkbox"/> 3 to 5
<input type="checkbox"/> 6 to 10
<input type="checkbox"/> 11 to 15
<input type="checkbox"/> 16 to 30

Electrical Service

TYPE: New Service Upgrade
 Temporary Service
 200 Amp single phase
 Subpanel
 Generator
 Transformer (specifications required)
 Other: _____
 Distance from service connect to structure ____ ft

Street Cut

Will this project require a street cut? Yes No
 If yes, ½ Cut Full Street Cut

Water Taps

SIZE	QUANTITY
¾"	
1"	
2"	

Demolition

Call 811 to place a locate request.
 Call Spire Gas at 800-582-1234 to disconnect gas service.
 Have sewer line capped 5 ft from the property line.
 Call 816-230-5577 ext, 2 when ready for the water and electric dept to disconnect.

FENCE

You may place your fence on the property line but you must know exactly where the property line is located. If you are unsure, you may need to obtain a survey.

** A SITE PLAN MUST BE INCLUDED WITH THIS APPLICATION THAT SHOWS THE PROPERTY LINES AND FENCE MEASUREMENTS**

DETAILED WRITTEN DESCRIPTION OF PROJECT

I hereby certify that I am an authorized agent of the owner and have the owner's consent to enter onto the property to complete the work. As the authorized agent for the owner, I grant the Building Official the authority to enter areas covered by the permit. After close review of this application, I further certify that the information provided is true and correct to the best of my knowledge and that the work shall comply with all provisions of laws and ordinances, whether specified or not. The grant of permit does not presume to give authority to violate or cancel the provisions of any federal, state or local law regulating construction or the performance of construction.

If the property of record resides within a Homeowner's Association, please contact the HOA to assure your plans are in accordance with the covenants of the HOA.

An issued permit becomes invalid if the work on the site authorized by the permit does not commence within 180 days of issuance, or if the work on the site is incomplete due to suspension or abandonment 180 days after the work commenced.

Signature of Applicant

Printed Name

Date

Property Owner

Applicant

Contractor

Agent

Permit Approved: _____

Date: _____

Building Official

