

City of Odessa, Missouri
Board of Aldermen
Odessa Community Building | 601 W. Main Street
Regular Meeting ~ Monday, September 28, 2026 | 6:00 p.m.
Meeting Minutes

[@OdessaMO](#)

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Mayor Bruce Whitsitt called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

ROLL CALL

Karen Findora, City Clerk, called the roll and confirmed a quorum.

Mayor Bruce Whitsitt	Present	Alderman Forest Palmer	Absent
Alderdwoman Karla Polson	Present	Alderdwoman Mickey Starr	Present
Alderman Mike Plachte	Present	Alderdwoman Amy Finch	Present
Alderdwoman Rachel Wrenn	Present		

OTHERS IN ATTENDANCE

Shawna Davis-Camp, City Administrator	Troy Woutzke, Electric
Karen Findora, City Clerk	Darrin Lamb, Streets/Water
Cathy Thompson, Finance Director	Kenny Snider, Wastewater
Josh Thompson, Police Chief	Jeff Deane, Lauber Municipal Law

PUBLIC IN ATTENDANCE

Hannah Sparr, The Odessan	Jason Onka
Phillip Salmon	Jolynn Salmon
Abby Walker	Derek Zarda
Alexis Parriott	

WELCOME OF VISITORS

Mayor Whitsitt welcomed visitors and those viewing on YouTube.

APPROVAL OF CONSENT AGENDA

Approval of the consent agenda.

- August 24, 2026 – Regular Session
- Finance Aug. Rpt.
- Police Department Aug. Rpt.
- Municipal Court Aug. Rpt.
- Community Dev. Aug. Rpt.
- Economic Dev. Sept. Rpt.
- Pay Application #5: Mason St. #5443
- Pay Application #5: Second St. #5440

- Pay Application #4: Street Maintenance

Alderwoman Finch moved to approve the August 24, 2026 meeting minutes as submitted along with the Consent Agenda, seconded by Alderwoman Starr.

Motion carried 4-Aye, 0-No, 1-Abstain.

MAYOR REPORT

Mayor Whitsitt stated that he attended the recent MML Conference with three other board members. Mayor Whitsitt congratulated Chief Thompson on his eleven (11) CERT members who will be going through the “Certified Emergency Response Team” training.

ALDERMEN REPORTS

- Alderman Plachte provided a Planning Commission update. He stated that a public hearing is scheduled for October 15th at 6:00 p.m. to discuss off-street parking. The board will hear the public hearing at their October 26th meeting at 6:00 p.m.
- Alderwoman Wrenn thanked Chief Thompson for meeting with her to discuss Flock Cameras and the new animal shelter.
- Alderwoman Polson stated that she also attended the MML Conference. She stated that one of the sessions she attended discussed the pros of AI Data Centers.
- Alderman Palmer – Absent
- Alderwoman Starr attended the MML Conference as well.
- Alderwoman Finch stated that with her Daughters of the American Revolution group, they visited our local fire and police departments to drop off some snacks, a small thank-you for their service to our community. She also expressed how proud she is of the items on the agenda that pertain to the police department. The fact that they are able to obtain grants to pay for things and partner with other communities speaks to the professionalism of the department.

CITY ADMINISTRATOR REPORT

Shawna Davis - Camp, City Administrator, provided a brief update on city events.
(visit the [city website](#) to hear update.)

PUBLIC COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

Amend Agenda ~ Change Order No. 2 Mason Street Reconstruction

Motion was made by Alderwoman Finch to amend the agenda to hear the Change Order No. 2 ~ Mason Street Reconstruction at the end of new business, seconded by Alderwoman Polson.

Motion carried 4-Aye, 0-No, 1-Abstain.

Employee Introduction ~ Dennis "Jason" Onka

Josh Thompson, Police Chief, introduced Dennis Onka as the newly hired Police SRO for Odessa Upper Elementary School. Jason brings 27 years of law enforcement experience to our community. He retired as a Master Patrol Officer with the City of Independence. He also worked in the Community Engagement Unit, where he worked closely with over 2000 children, families, and community organizations in the Independence area. He also partnered with the Boys and Girls Clubs. Officer Onka will be a great asset to our community. Welcome Officer Onka!!



Employee Recognition ~ Carolyn Green Award

Lt. Phillip Salmon was named the 2026 recipient of the Carolyn Green Award on September 2, 2026. Chief Thompson nominated Lt. Salmon. The award recognizes a long-term commitment to protecting children, going above and beyond what is expected, and encouraging others to become involved. Lt. Salmon supervises the city's school resource officer program and organizes and supports the city's Shop With A Cop program. Lt. Salmon also helped organize the Dunk a Cop for school supplies to be distributed to our Odessa students. He pursues grants that benefit children. Congratulations on this well-earned award, Lt. Phillip Salmon.



Bill No. 2026-32 Introduction and 1st Reading ~ Mo Hwy. Transportation ~ Radar Equip.

Mayor Whatsitt read the proposed Ordinance, Bill No. 2026-32, of the proposed ordinance authorizing the Mayor to execute the Missouri Highways and Transportation Commission Strategic Highway Safety Plan Program agreement for the purchase of radar equipment for the Odessa Police Department, first reading.

Motion was made by Alderman Plachte to adopt Bill No. 2026-32, upon its first reading, and proceed to the second reading. Motion seconded by Alderwoman Finch, and carried with the following vote.

Motion carried 5-Aye, 0-No.

Discussion: Chief Thompson stated that the department has outdated speed enforcement equipment that is costly to budget for and replace. Captain Leland Liese sought 100% funding from MoDOT for three radar equipment units. The goal is to replace all units through a multi-year grant cycle, so the board will likely revisit this in the coming years.

Bill No. 2026-32 Introduction and 2nd Reading ~ Mo Hwy. Transportation ~ Radar Equip.

Mayor Whatsitt read the proposed Ordinance, Bill No. 2026-32, of the proposed ordinance authorizing the Mayor to execute the Missouri Highways and Transportation Commission Strategic Highway Safety Plan Program agreement for the purchase of radar equipment for the Odessa Police Department, second reading.

Motion was made by Alderwoman Finch to adopt Bill No. 2026-32, of the proposed ordinance authorizing the Mayor to execute the Missouri Highways and Transportation Commission Strategic Highway Safety Plan Program agreement for the purchase of radar equipment for the Odessa Police Department, second reading, and approve the bill as an ordinance. Motion seconded by Alderwoman Wrenn, and carried with the following vote.

Roll call vote as follows:

Alderman Plachte	yes	Alderwoman Wrenn	yes
Alderman Palmer	absent	Alderwoman Polson	yes
Alderwoman Starr	yes	Alderwoman Finch	yes

Motion carried 5-Aye, 0-No.

Bill No. 2026-32 became **Ordinance No. 3196**

Resolution No. 2026-28 ~ SFY 2027 Mo Blue Shield Grant

Mayor Whatsitt read the proposed Resolution No. 2026-28 authorizing the Mayor to execute the SFY 2027 Missouri Blue Shield Grant Program Award Agreement on behalf of the city.

Motion was made by Alderman Plachte to approve Resolution No. 2026-28, authorizing the Mayor to execute the SFY 2027 Missouri Blue Shield Grant Program Award Agreement on behalf of the city, seconded by Alderwoman Polson.

Motion carried 5-Aye, 0-No.

Resolution No. 2026-29 ~ Lafayette Co. Emergency Svc.

Mayor Whitsitt read the proposed Resolution No. 2026-29 authorizing the Mayor to execute a participation and payment agreement with the Lafayette County Emergency Services Board for participation in a shared Records Management System.

Motion was made by Alderman Plachte to approve Resolution No. 2026-29, authorizing the Mayor to execute a participation and payment agreement with the Lafayette County Emergency Services Board for participation in a shared Records Management System, seconded by Alderwoman Finch.

Motion carried 5-Aye, 0-No.

Resolution No. 2026-30 ~ RFP 07-26 Electric Bucket Truck

Mayor Whitsitt read the proposed Resolution No. 2026-30 accepting the bid from I-49 Truck Center for the purchase of a 2028 Electric Department bucket truck under RFP 07-26.

Motion was made by Alderwoman Finch to approve Resolution No. 2026-30, accepting the bid from I-49 Truck Center for the purchase of a 2028 Electric Department bucket truck under RFP 07-26, seconded by Alderwoman Wrenn.

Motion carried 5-Aye, 0-No.

Resolution No. 2026-31 ~ Disposition of Records ~ Payroll

Mayor Whitsitt read the proposed Resolution No. 2026-31 authorizing the destruction and disposition of Payroll records that have met the required retention periods in accordance with Chapter 109, RSMo, and applicable state retention schedule.

Motion was made by Alderman Plachte to approve Resolution No. 2026-31, authorizing the destruction and disposition of Payroll records that have met the required retention periods in accordance with Chapter 109, RSMo, and applicable state retention schedule, seconded by Alderwoman Polson.

Motion carried 5-Aye, 0-No.

Resolution No. 2026-32 ~ Disposition of Records ~ Finance

Mayor Whitsitt read the proposed Resolution No. 2026-32 authorizing the destruction and disposition of Finance records that have met the required retention periods in accordance with Chapter 109, RSMo, and applicable state retention schedule.

Motion was made by Alderman Plachte to approve Resolution No. 2026-32, authorizing the destruction and disposition of Finance records that have met the required retention periods in accordance with Chapter 109, RSMo, and applicable state retention schedule, seconded by Alderwoman Starr.

Motion carried 5-Aye, 0-No.

Resolution No. 2026-33 ~ Disposition of Records ~ Community Development

Mayor Whitsitt read the proposed Resolution No. 2026-33 authorizing the destruction and disposition of Community Development records that have met the required retention periods in accordance with Chapter 109, RSMo, and applicable state retention schedule.

Motion was made by Alderman Plachte to approve Resolution No. 2026-33, authorizing the destruction and disposition of Community Development records that have met the required retention periods in accordance with Chapter 109, RSMo, and applicable state retention schedule, seconded by Alderwoman Wrenn.

Motion carried 5-Aye, 0-No.

Discussion & Amend Agenda ~ Change Order No. 2 Mason Street Reconstruction

Shawna Davis-Camp, City Administrator, stated that at the very end of the project design, the engineers felt that the city needs to consider a mill and overlay or a full-depth replacement for Mason Street. Once the city took a deep dive into the street, it was found that there is no base to the street at all. Due to the very large vehicles that drive on that road, a mill and overlay would not support the load and would need to be frequently replaced. Everyone involved with the street and sidewalk project came together and reached consensus to do a full-depth replacement to fix the issues now so there are not issues down the road.

Cathy Thompson, Finance Director, stated that the city can redistribute some of the grant funds. The city will need to contribute \$130,000 to the project to replace the entire road. She stated that the sales tax is slightly higher, which will help cover the transportation fund, but it won't cover it all. The remainder will need to be taken from next year's 2027 street fund. She stated that this is the best path forward for that road and for the use of our tax dollars.

Alderwoman Finch asked for clarification on the total numbers. Ms. Thompson stated that page two breaks the numbers down, with \$129,774.24 being the actual change amount the city will have. There will be a credit for what we're not using for the mill and overlay, but the expense of the road replacement will take that credit and some. (A copy of Change Order #2 is made part of the minutes.)

Motion was made by Alderwoman Finch to approve the Change Order #2 Mason Street Reconstruction as presented, seconded by Alderwoman Finch.

Motion carried 4-Aye, 0-No, 1-Abstain.

Aldermen ~ Request for New Items

Downtown parking and sidewalk concerns were mentioned. Staff will work on downtown parking and sidewalk policies to present to the board at a future meeting.

Next Regular Scheduled Meeting:

Monday, October 12, 2026, at 6:00 p.m. Regular Session

Adjourn to Closed Session

Pursuant to RSMO 610.021 (1) Legal actions, causes of action, litigation, or confidential attorney/client communication.

&

Pursuant to RSMO 610.021 (12) Sealed bids and related documents, until bids are open; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

Alderman Finch made a motion to adjourn to closed session at 7:02 p.m., Pursuant to RSMO 610.021 (1) Legal actions, causes of action, litigation, or confidential attorney/client communication and Pursuant to RSMo 610.021 (12) Sealed bids and related documents, until bids are open; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected, seconded by Alderman Starr.

Motion carried 5-Aye, 0-No.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Wrenn	yes
Alderman Palmer	absent	Alderman Polson	yes
Alderman Starr	yes	Alderman Finch	yes

Motion carried 5-Aye, 0-No.

Motion to Resume to Open Session

Alderman Starr made a motion to resume to open session at 7:43 p.m., seconded by Alderman Polson.

Roll call vote as follows:

Alderman Plachte	yes	Alderman Wrenn	yes
Alderman Palmer	absent	Alderman Polson	yes
Alderman Starr	yes	Alderman Finch	yes

Motion carried 5-Aye, 0-No.

Adjourn

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Starr, seconded by Alderman Finch, to adjourn the meeting at 7:44 p.m.

Motion carried 5- Aye, 0-No.

*The foregoing minutes are a summary of the proceedings of the meeting. For a complete verbatim record, including audio/video recording, please refer to the official meeting recording available on the City's website.
<https://www.cityofodessamo.com/>*

Approved:

October 12, 2026

ATTEST

Karen Findora
Karen Findora, City Clerk

CITY OF ODESSA

Bruce Whitsitt
Bruce Whitsitt, Mayor

CHANGE ORDER No. 2

LPA: City of Odessa	DATE: September 28, 2026
PROJECT NO.: TAP-9901(443)	CONTRACTOR: KAT Excv. Inc
PROJECT NAME: Mason STREET HISTORIC DOWNTOWN DISTRICT IMPROVEMENTS, CITY OF ODESSA, MISSOURI	

The Contractor is hereby directed to make the following changes from the contract:

1. DESCRIPTION AND REASON FOR CHANGE:

In lieu of milling, perform complete pavement and sub-grade removal (2,306 SY of 15" undercut / full-depth removal) on Mason Street. Remove/credit the original cold-milling item, add Removal of Improvements (full-depth asphalt & sub-grade removal LS), add 6" Type 5 Aggregate Base, and add 5" Bituminous Base Mixture (PG 64-22) at contract unit prices.

Contract Time Adjustment: 0 calendar days. (Contract completion date remains December 31, 2026).

2. COST OF WORK AFFECTED BY THIS CHANGE ORDER:

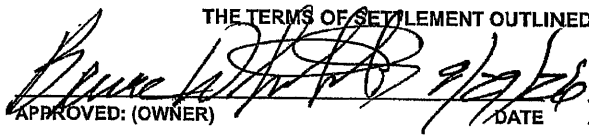
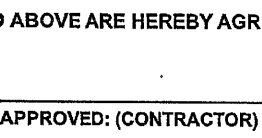
EST. LINE NO.	CONTRACT ITEM NO.	ITEM DESCRIPTION	UNITS PREVIOUSLY PROVIDED	UNITS TO BE CONSTRUCTED	UNITS OVERRUN / UNDERRUN	UNIT	CONTRACT OR AGREED UNIT PRICE	AMOUNT OF OVERRUN OR PLUS CONTINGENT	AMOUNT OF UNDERRUN OR MINUS CONTINGENT
1	58	Coldmilling Bituminous Pavement For Removal of Surface (Greater than 3" Thick)	2,306.00	0.00	-2,306.00	SY	\$7.98	\$0.00	\$18,401.88
2	59	Mason Street Full-Depth Replacement & Subgrade Base Additions (Demo LS \$30,454.08 + Type 5 Base \$51,516.04 + 5" Asphalt Base \$66,176.00)	0.00	1.00	1.00	LS	\$148,146.12	\$148,146.12	\$0.00
TOTALS:								\$148,146.12	\$18,401.88

3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:
Settlement for items added under this change order shall be made at agreed unit prices and contract bid schedule unit rates as detailed above.

4. COMMENTS:

Net contract increase for Change Order No. 2 is \$129,744.24 (\$148,146.12 overrun minus \$18,401.88 underrun), matching contractor proposal CSRP #2 and full-depth breakdown.

5. COST ADJUSTMENTS TO THE CONTRACT: Net contract addition this order totals \$129,744.24. Original Contract Amount: \$1,172,082.71 Revised Contract Amount: \$1,301,826.95	1. CONTRACT AMOUNT	\$1,172,082.71
	2. OVERRUN THIS ORDER	\$148,146.12
	3. OVERRUN PREVIOUS	\$0.00
	4. UNDERRUN THIS ORDER	\$18,401.88
	5. UNDERRUN PREVIOUS	\$0.00
	6. PROJECT TOTAL	\$1,301,826.95

THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:			
 APPROVED: (OWNER)	DATE	 APPROVED: (CONTRACTOR)	DATE
APPROVED: MODOT (Krystal Jolly)	DATE	APPROVED: (CONSTRUCTION ENGINEER)	DATE

Attachment A: KAT CSRP 002 Breakdown & RFI 003 Support Documentation



CHANGE SCOPE REQUEST PRICE #2

September 24, 2026

Attn: City of Odessa

Change Scope Request Price #2

Re: Mason Street - In Lieu of Milling, Complete Removal of 2306SY of Asphalt and Subgrade

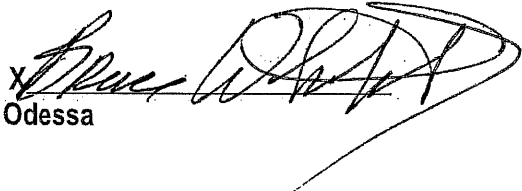
The following is a change in work on the above referenced project:

➤ 2306SY of 15" Undercut = 960CY	
➤ 960CY ÷ 9CY/Dump Truck Load = 106 Loads	
➤ 106 Loads @ \$80.00/Load Dump Fees	\$ 8,480.00
➤ 106 Loads ÷ 30 Minute Rounds = 53 Hours of Quad Axle Dump Truck Time @ \$160.00/Hr	\$ 8,480.00
➤ 53 Hours ÷ 2 Dump Trucks Used = 26.5 Hours of CAT 336Trackhoe Time @ \$175.50/Hr	\$ 4,650.75
➤ 26.5 Hours of CAT 336 Trackhoe Operator Time @ \$82.39/Hr	\$ 2,183.33
➤ 53 Hours ÷ 2 Dump Trucks Used = 26.5 Hours of D6 Dozer (Clean Up) Time @ \$168.93/Hr	\$ 4,476.64
➤ 26.5 Hours of D6 Dozer Operator Time @ \$82.39/Hr	\$ 2,183.33

CHANGE ORDER REQUEST #2 TOTAL = \$30,454.05

KAT: X

Steve Bailey

Owner: 
City of Odessa

Int: _____

Int: _____